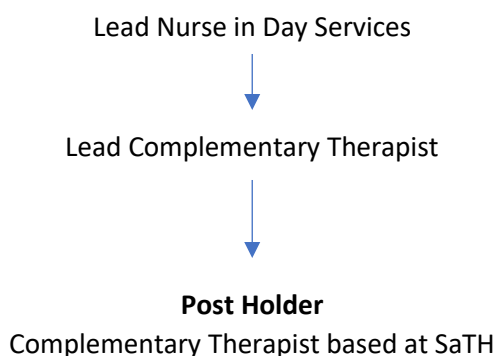


Appendix 1 – Job Description Template

Job Description

Post Title	Complementary Therapist based at Shrewsbury and Telford Hospitals NHS Trust (SaTH) (Royal Shrewsbury Hospital and Princess Royal Hospital)
Reports to:	Lead Complementary Therapist
Purpose of the Post:	To provide Complementary Therapy treatments to patients being supported by the Hospital Palliative End of life care team (PEoLC Team) based at SaTH with the aim of improving their quality of life and their hospital experience.

Organisational Position



The Post Holder will be working daily alongside the PEoLC Team at SaTH

Principle Responsibilities

1. Ensure that patients are holistically assessed for Complementary Therapy treatment, and that the interventions are appropriate.
2. Offer Complementary Therapies to patients within all areas of RSH and PRH that are supported by the Palliative End of Life Care team.
3. To attend daily team huddles and weekly multidisciplinary meetings with the Palliative End of Life Care team. To have a monthly 1 to 1 meeting with the Lead Complementary Therapist at the Severn hospice.
4. To represent the Hospice while working within SaTH and alongside the Palliative End of Life Care team.
5. Ensure accurate and timely notes are made in line with set standards following each treatment.
6. Work alongside the Palliative End of life care team to prioritise patients and workload.
7. Demonstrate sensitivity in dealing with complex and confidential information from patients, families and colleagues.

8. To work alongside PEO LC team admin staff to ensure a minimum data set is captured that reflects the numbers of treatments and quality outcomes.

This job description is intended as a guide to the range of duties covered and should not be regarded as inflexible. There is a mutual obligation to modify the description when changes in the work situation occur

Supplementary Information and Requirements

All new Hospice employees are on a 6 months probationary period.

A DBS Disclosure will be requested in the event of an individual being offered the post. If applicable

Following probation, this post is subject to 4 / 8 / 12 weeks' notice from the postholder

Health and Safety

In accordance with the Hospice's Health & Safety Policy all employed persons while at work are required by Section 7 of the Health & Safety at Work Act to take reasonable care of their own health and safety and that of others who may be affected by their acts or omissions.

Appraisal

All employees are required to participate in the Hospice's appraisal process (permanent contracts only)

Complementary Therapist based at SaTH Person Specification

	Essential	Desirable
<p>Qualifications/Training Level of education necessary.</p> <p>Professional and post basic qualifications.</p> <p>Specialised training required for post</p>	<ul style="list-style-type: none"> • Diploma in relevant Therapies especially Aromatherapy and Reflexology. • Registered with a relevant Professional / Governing Body. 	<ul style="list-style-type: none"> • Other Health related qualifications.
<p>Experience and Abilities Length, type and level of post related work experience required (additional or alternative qualifications above)</p>	<ul style="list-style-type: none"> • Practical experience post qualification. 	<ul style="list-style-type: none"> • In Palliative care. • In health-related organisations.
<p>Skills & Knowledge Range and level of skills</p> <p>Depth and extent of knowledge required</p>	<ul style="list-style-type: none"> • Knowledge of symptoms patients may exhibit. • Awareness of safety aspects. • Excellent interpersonal and communication skills – written & verbal. • Good listening skills • Good understanding of holistic care. 	<ul style="list-style-type: none"> • Experience of working with terminally ill patients.
<p>Personal Qualities Aptitudes and Attributes</p>	<ul style="list-style-type: none"> • Verbally articulate. • Can respond to people in distress. • Able to work within a team • Emotionally strong • Sensitive • Warm & a sense of humour. • Organised & reliable. • Be motivated & enthusiastic. 	
<p>Other requirements</p>	<ul style="list-style-type: none"> • DBS Check • Car Driver • Awareness of own need for healthy coping mechanisms. 	