



### **Ecommerce Assistant – Shrewsbury Based**

We are looking for volunteers to join our new Ecommerce team, where we take the weirdest and most wonderful items from our shops and sell them online. We are based above our Superstore but unlike our other shops, all our customers are online.

You can have experience in one of these roles or be ready to learn new skills. Full training will be given, along with cups of tea and fun!

**Purpose:** To assist existing staff members in our Ecommerce Team.

- **Super Snapper**  
We've got the studio, we've got the camera, and we have got some one-of-a-kind products. We now need you, to snap the pictures to help us sell them. Our shops send in their items to Ecommerce for us to sell, so you never know what you might be taking a photo of next!
- **Love to List**  
We need volunteers to help us get our one-of-a-kind products online to find the right buyer. We need you to edit photos, describe items about our products to help them sell. This role includes computer work, which would be brilliant for anyone with an interest or experience in that. If you're looking to gain new skills, this is a great way to learn.
- **Packaging Pro**  
Once our items have sold, we need to wrap and box them up to send to our customers. We have all the materials, we just need help keeping on top of the orders. You will help ensure our customers receive their dream items in one piece!
- **Super Sorter**  
Our shops discover amazing products in their donations and then send them in to Ecommerce. Your job will be to rummage through the boxes to find the treasures to sell online. Got an eye for detail? All the items need checking to ensure they are in a great condition for our customers.
- To comply with the hospice's Health & Safety Policy at all times
- Volunteers will be given a full induction

The above is intended as a guide, duties may be amended or adopted as and when they are identified. Please call to discuss times available to help.

Fancy a chat, call me on 07736 481653

Or email me at [emilyj@severnhospice.org.uk](mailto:emilyj@severnhospice.org.uk)

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